



**ONTARIO VISITING GRADUATE STUDENT**  
**NOTIFICATION OF WITHDRAWAL**

In the event of withdrawal from a course (or courses) at the Host University, the student must complete this form and submit it to their Home University. The Home University will send the form to the Host University for processing. Each institution will retain a copy.

Failure to submit this form prior to the last date for withdrawal from courses published in the Host University Graduate Calendar may result in a failing grade on the record for the course(s).

**PRINT CLEARLY OR TYPE ALL INFORMATION**

Full name		Student number Home University	Student number Host University
Address			
City	Province	Country	Postal code
Home University	Department	Host University	Department
Courses dropped			
Course number	Title	Term offered (Fall/Winter/Summer)	
Reasons for withdrawal			
Student Signature			Date

On receipt of this form, the Graduate Dean of the Home University and the Host University send copies to the Department Chair concerned and the Office of the Comptroller (or Accounts Office) of their own university. A grade of "withdrawn" or similar grade should be reported by the Graduate Dean of both universities.